



The Execution Group – Contractor /Employment Application

Applications can be emailed back to mfranklin@theexecutiongroup.com , or mailed to:
 The Execution Group • 932 Robin Road • Hillsborough, NJ 08844 • (P) 908.431.5931 (F) 908.359.6716

Position Applying For:		Desired Salary	Hourly_____/Annually_____
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Today’s Date: _____ Birth Date: _____ SS# _____

PERSONAL INFORMATION

Name: _____
Last First MI

Current Address _____

City: _____ State: _____ Zip Code: _____

E-mail: _____ Home Phone (____) _____

Cell Phone (____) _____ Other (____) _____

Valid Driver’s License? Yes No State _____ # _____

Are you legally eligible for employment in the U.S.A.? Yes No
 Do you have the required working papers? _____ (Needed on or before the first day of work)
 Have you ever been convicted of a crime? _____ If yes, please describe in full below.

 How did you hear about the position you are applying for? _____
 TYPE OF WORK DESIRED: Full Time: _____ Part Time: _____ Both: _____ Contractor : _____

EDUCATION

School	Name & Address	Years Completed	Did you Graduate?/Year	Degree/Certificate Earned
Elementary				
High School				
College				
Other				

SPECIAL SKILLS AND QUALIFICATIONS: List job-related licenses, skills, training, honors, awards,

MILITARY SERVICE RECORD

Were you in the U.S. Armed Forces? Yes No Branch _____ Discharge Date _____

EMPLOYMENT HISTORY: *Please list your work experience from the past five years beginning with your most recent job held. If you were self-employed, give firm name Attach additional sheets/Resume if necessary*

Name of Employer, Address, City, State, Zip, Phone Number:	Name of Supervisor	Employment Dates	Pay or Salary
		From	Start
		To	Final
Your last job title			
Reason for leaving (be specific)			
List the job you held, duties performed, skills used or learned, advancements, or promotions			

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		From	Start
		To	Final
Your last job title			
Reason for leaving (be specific)			
List the job you held, duties performed, skills used or learned, advancements, or promotions			

May we contact your present employer? Yes No
 May we contact your former employers? Yes No

Personal References: (Not former employers or relative) 2 or 3

Name & Occupation	Address	Phone number

Please Read Before Signing

I authorize investigation of all statements contained in this application. The facts set forth in my application for employment/Independent Contractor are true and complete. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give The Execution Group (TEG) permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release TEG from any liability as a result of such contact. I also understand that this application is not intended to be a contract of employment. Furthermore, this application does not obligate the employee in any way if TEG decides to employ me.

I also understand that (1) TEG has a drug and alcohol policy for certain positions that provides for pre-employment testing as well as testing after employment; (2) consent to and compliance with such policy is a condition of my employment. Additionally, I understand that, in connection with the routine processing of your employment application, TEG may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics, and mode of living. Upon written request from me, TEG will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act. I understand that I have the right to make a written request within a reasonable period of time to receive additional, detailed information about the nature and scope of any investigative report that is made.

I further understand that if employed or an Independent Contractor Agreement is offered, it is contingent upon a probationary period of sixty (60) days, and further that at any time during the probationary period or thereafter, my employment relation with TEG is terminable at will for any reason by either party.

Signature _____ Date _____

The Execution Group is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with this Company depends solely on your qualifications.

Thank you for completing this application form and for your interest in our business.